Region D Homeland Security Oversight Committee
Meeting Minutes
April 17, 2019
9:00 A.M.
University of Missouri Southwest Research Center
14548 Highway H, Mt. Vernon, MO

Attendance:

RHSOC Members:
David Hall, Chair
Bonnie Witt-Schulte, Emergency Management
Chad Eutsler, Police
Matt Stoller, Sheriff
Lynn Hollandworth, Fire
Jeanne Beas, County Health
Chris Berndt, HSRRS
David Brock, Public Works
Paul Carter, Industry/LEPC
Kavan Stull, Utilities
JR Webb, 911

RHSOC Alternates:
Melissa Duckworth, Emergency Management
Charla Geller, Emergency Management
Jim Furgerson, Fire
David Pennington, Fire
Jessica Wagner, County Health
Gregg Sweeten, Mayor/City Administrator
Hank Smythe, Commissioner
Brent Watkins, Industry/LEPC
Zim Schwartze, 911
Lori Sneed, 911
Julie Stolting, Volunteer Groups
Quentin Black, Hospitals

Ex-Officios:
Carl Harris, DNR

Guests/Visitors:
Michelle Branson, OHS
Tom Charrette, MIC-DPS MOSWIN
Phil Amtower, Christian County EMA
Cheryl Mitchell, Christian County EMA
Kim Kinder, Dade County EMA
Larry Woods, Greene County OEM
Ryan Martin, Stone County OEM
Tom Martin, Stone County OEM
Tom Simmons, Webster County EMA
Ted Martin, Branson Fire
Shawn Bittle, Southern Stone Co Fire
Scott Moore, Battlefield Fire/IST
Kimberly Scritchfield, Barry County Health
Karen McKinnis, MSU

Staff:
Dorothy Wittorff-Sandgren, SMCOG

Open Meeting

Opening Comments/Pledge of Allegiance

David Hall opened the meeting at 9:08 a.m., followed by the Pledge of Allegiance.

Roll Call/Introductions

Roll call was taken and self-introductions were made.

Approval of Consent Agenda

Jeanne Beas moved and Bonnie Witt-Schulte seconded the motion to approve the consent agenda for the April 17, 2019 meeting with revised agenda. Motion carried unanimously.

Committee Representatives Reports

RHSOC Chair Meeting – David Hall

Attended via conference call. There were two presentations. One was from the Cyber + Infrastructure Security Agency (CISA) and what they do. The other was from Red Cross. Otherwise, just regular business with the usual agency updates.

Exercise/Training – Melissa Duckworth

Written report in handouts. Wanted to emphasize the Seminar/Workshop that was held the previous week after the Southwest Missouri Emergency Support Organization (SMESO) meeting. It was on cybersecurity and there was a lot of positive feedback. She also reported that persons can now register for exercises on the SEMA website.

TICP Working Group – Jonathan Ayres

Not present. Nothing to report.

FY2019 SHSP Peer Review Working Group – Matt Stoller

Matt Stoller reported that they had a conference call that lasted about two hours. They reviewed the review questions and there was a lot of discussion on what it meant to be conflicted in the review process. Michelle Branson added that some of the questions have been updated. There was some clarification on Federal definitions. As for the conflict of interest, she said that tentatively, they will be doing the same as last year for scoring where each region must have at least two scorers and the scorers can't have any conflict. But the voting process may go back to how it used to be where the voters just have to abstain from applications in which they have a conflict. They are still waiting for formal approval. OHS will have a training for the scorers and will get that information out when it is available.

Strategic Planning Working Group – David Hall

David Hall said that they had started the Strategic Planning Working Group about three years ago with him as the chair. But because the State wanted the regions to have their own Threat and Hazard Identification and Risk Assessments (THIRAs), they decided to put a hold on the Strategic Plan until the THIRA was completed. Now that the THIRA was complete, he felt they needed to get the group going again because the Strategic Plan would be valuable in helping the region move forward, especially since the funding has decreased over the years. He wouldn't mind helping the reestablished group but could no longer be chair. Dorothy Wittorff-Sandgren stated that previous group members were David Hall, Lynn Hollandworth, Ted Martin, and Melissa Duckworth. Mr. Hall clarified that this wasn't the group that would actually write the plan. They will create the process for getting it done. Previous members agreed to stay on the group, and Ted Martin agreed to be the chair.

Old Business

THIRA – David Hall

David Hall reported that the State is still working on getting its guidance for the year.

Homeland Security Grant Program Procurement Updates – Dorothy Wittorff-Sandgren

FY16: Everything has been purchased or obligated and it will have a zero balance.

FY17: Two large expenses are in the process of being purchased, which will significantly lower the remaining balance. She is now working on adjusting the budget for savings to go towards FY18 items that weren't funded. Everything should be on target for the August 31 ending date.

FY18: Several of the smaller items have been purchased and working on getting the larger items now. Ms. Sandgren also wanted to remind everyone to check on GSA or State contracts with the vendors that they

are getting quotes from. That makes the purchasing process quicker and easier because there is no need to go through the bid process.

FY19 Funding Process – David Hall

Applications are due this Friday, April 19. The process will be similar to last year with the two stages, peer review (scoring) and voting. Mr. Hall suggested that they go ahead and establish who will be the peer reviewers. He felt it was also important that RHSOC members were available to vote and make the final decisions as to what would get funded. He asked how many didn't have conflicts and there were about eight members who would be eligible to score. He proposed that alternates that had no conflict do the scoring, leaving all the primaries free for voting since they will be allowed to abstain for conflicting applications. The RHSOC agreed. There was an inquiry as to whether there can be a meeting with the scorers for any questions on the projects. Michelle Branson said that this will not be allowed after all since this is considered a competitive process.

Cybersecurity Representative – David Hall

The idea of adding a cybersecurity representative to the RHSOC was brought up at the last meeting and members were asked for feedback. Paul Carter mentioned that there was a recent cyberattack that took down Hydro in Monett and that possibly someone could reach out to them and see what they learned. Larry Woods reported that they sent someone to the National Cybersecurity Committee meeting. Mr. Hall asked if there should be sitting members representing cybersecurity on the RHSOC. There were questions about who those persons would be since it is such a broad area. It was brought up that the Missouri Information Analysis Center (MIAC) is getting a person that is supposed to be a liaison with the RHSOCs so maybe it should just be another State report informing them on what is going on. Mr. Hall responded that there isn't any reason why Region D couldn't have both. He volunteered to bring up at the next RHSOC Chair meeting that the new liaison be required to attend and report at RHSOC meetings. J.R. Webb moved and Chris Berndt seconded the motion to add Cybersecurity as new discipline on the Region D RHSOC. Motion carried unanimously. Bonnie Witt-Schulte agreed to try to locate persons to fill the positions.

Equipment Transfer – Dorothy Wittorff-Sandgren

Tom Simmons of Webster County made a request that they transfer ownership of their CERT trailer to Dallas County. The CERT program has waned, and the trailer isn't being used. Dallas County's CERT program has greatly increased, and its Emergency Management Agency is interested in using the trailer. Jeanne Beas moved and Julie Stolting seconded the motion to transfer the ownership of the CERT trailer from Webster County to Dallas County. Motion carried unanimously.

New Business

None

State Reports

OHS Update – HSAC & Other Initiatives – Michelle Branson

Another region has a shower trailer that is in a state of disrepair and are looking to sell it. However, if another region is interested in taking it over and pay for the repairs, they are more than welcome to have it. A region is looking at it right now, but if anyone else is interested they can also submit a request and the requests will be brought before the RHSOC Chairs for final decision.

OHS has an Annual Homeland Security report that needs to be submitted and they are asking each region to submit information on any events or deployments from this past year. They need a short summary and any pictures that might have been taken.

Homeland Security Grants Update- Michelle Branson
FY16, 17 & 18: Nothing to add.
FY19: They will be accepting applications until 5:00 p.m. on Friday, at which time Webgrants will lock everyone out. She will be in the office on Friday if anyone has any last-minute questions. Anyone applying for radios needs to contact Bryan Courtney at the Missouri Interoperability Center (MIC) first to make sure they work on the system. The MIC will also be reviewing the radio applications.

Interoperable Communications – Tom Charrette
Written report in handouts. Mr. Charrette stated that there is a list of Missouri Statewide Wireless Interoperable Network (MOSWIN) trainings on the MIC training calendar. They still don't have funding approval for the Communications Unit Leader (COML) and Communication Unit Tech (COMT) classes, but hopefully will have something soon. There also will be a command vehicle/trailer "rodeo" in Region E. Finally, there is a MOSWIN User Training scheduled for Region D on April 29 in Branson.

DHSS - Douglas Baker
Not present. He emailed information to Dorothy Wittorff-Sandgren which included that flu season is winding down, but they're still seeing cases. They are recommending that people still get their influenza vaccination. Tick season is here, and he asked that everyone follow the guidance for preventing tick bites. Our region sees a considerable number of cases of tick-related diseases each year.

DNR Update – Carl Harris
Nothing to report.

Mutual Aid – Kevin Virgin
Written report in handouts. Not present.

IST – Scott Moore
Written report in handouts. They are seeing more classes for IST training, both in and out of state.

Agriculture Update – Dr. Larry Forgey
Not present. No report.

Disciplinary Group Reports
Emergency Management – Bonnie Witt-Schulte reported that they just had a Missouri Emergency Management Association (MOEMA) summit. One of the things they are looking at is revising the chapter that actually deals with emergency management.

Hospitals – Quentin Black said that Russ Conroy will be having a surge exercise on April 24.

911 – J.R. Webb reported that the Springfield TRS Radio System Board is exploring becoming Zone 4 of the MOSWIN system. Should be completed by the end of 2020. With the bill that passed last year to provide another method to fund 911, six or seven counties put that on a ballot in April and all of them passed. Another part of the bill dealt with charging for prepaid, and the Department of Revenue did not interpret it the same way as 911. There is another bill in Legislature, Senate Bill 291, that provides cleanup language

for that. It has already passed in the Senate by a large margin with an emergency clause and is now in the House. Lastly, the Interoperability Center is assisting the 911 Service Board with a 911 grant. It is a multi-million-dollar grant that will go towards updating 911 technology.

Other Business/Open Discussion
None

Next Meeting Date
The next meeting is scheduled to be held on July 17, 2019 at 9:00 a.m. Location will be the MU Southwest Research Center in Mt. Vernon.

Adjourn
Chris Berndt moved and Lynn Hollandworth seconded the motion to adjourn. Motion carried. Meeting adjourned at 10:16 a.m.

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David Hall, Region D RHSOC Chair Date Approved