



Region D Homeland Security Oversight Committee

Meeting Minutes

July 18, 2018

9:00 A.M.

Mt. Vernon Arts & Recreation Center
822 W. Mt. Vernon Blvd, Mt. Vernon, MO

Attendance:

RHSOC Members:

Bonnie Witt-Schulte, Emergency Management (HSIN)
Kermit Hargis, County Health
Chris Berndt, HSRRS
Paul Carter, Industry/LEPC
Shea Lane, Volunteer Groups
Mark Sconce, Agriculture

RHSOC Alternates:

Melissa Duckworth, Emergency Management
Charla Geller, Emergency Management
Joe Moore, Police
Lynn Hollandworth, Fire
Kimberly Scritchfield, County Health
Bryan Newberry, HSRRS
Ron Bailey, Public Works
Gregg Sweeten, Mayor/City Administrator
Tim Selvey, County Commission
Brent Watkins, Industry/LEPC
Tim McCracken, Utilities
Lori Sneed, 911
Linda Barger, Volunteer Groups
Julie Stolting, Volunteer Groups
Steve Verheyen, Schools
Russ Conroy, Hospitals

Ex-Officios:

Douglas Baker, DHSS
Leslie Kavlak, DHSS
Carl Harris, DNR
Larry Forgey, MDA
Denise Russell, SEMA

Open Meeting

Opening Comments/Pledge of Allegiance

Chris Berndt opened the meeting at 9:00 a.m., followed by the Pledge of Allegiance.

Roll Call/Introductions

Roll call was taken and self-introductions were made.

Guests/Visitors:

Michelle Branson, OHS
Bryan Courtney, MIC
Bob Bloomberg, DPS
Kevin Virgin, OHS
Merrel Breyer, MDA
Kim Kinder, Dade County EMA
Keith Stammer, Jasper County EMA
Phil Amtower, Christian County EMA
Larry Woods, Greene County OEM
Wesley Mann, Greene County OEM
Carolyn Ream, Hickory County EMA
Tom Martin, Stone County OEM
Jacob Marler, Ash Grove EMA
Andy Nimmo, Joplin Fire
Ben Basham, Springfield Fire
John Rousselot, City of Hollister
Roger Brock, Barry County Health
Jonathan Ayres, WebEOC
Darwin Boston, American Red Cross
John Elmore, Cox Health
Mike Ogle, Convoy of Hope
Josette Savidge, Grainger

Staff:

Dorothy Wittorff-Sandgren, SMCOG
Simon Nogin, SMCOG
Kjella Page, SMCOG

Approval of Consent Agenda

Tim Selvey moved and Lynn Hollandworth seconded the motion to approve the consent agenda for the July 18, 2018 meeting. Motion carried unanimously.

New Business

FY18 Homeland Security Grant Funding Scoring Results – Chris Berndt

Chris Berndt explained how the scoring process for applications was different this year due to the conflict of interest policy. It limited who could score the projects and those voting cannot be the same persons. The scoring was done ahead of time and the results are as follows:

ID	Title	Organization	Score	S/N	Budget	Allowable	Estimated \$339,774.62
93233	Comm Support Vehicle Sustainment	Greene County EMA	28.45	S	\$40,030.00	\$38,530.00	\$301,244.62
92916	Comm Support Vehicle Sustainment	Jasper County Sheriff	27.64	S	\$13,450.00	\$13,450.00	\$287,794.62
93115	Post Vehicle Sustainment	Greene County Sheriff	27.64	S	\$20,814.54	\$20,814.54	\$266,980.08
93605	Structural Collapse Rescue Team	Taney County, Western Fire Protection District	27.27	S	\$57,000.00	\$57,000.00	\$209,980.08
93077	HSRRS General Sustainment	Taney County, Western Fire Protection District	27.00	S	\$81,178.00	\$81,178.00	\$128,802.08
93123	Bomb Suit	City of Springfield FD	26.64	S	\$31,501.00	\$31,501.00	\$97,301.08
92588	MOCERT1	Christian County EMA	26.55	S	\$16,299.25	\$16,299.25	\$81,001.83
93047	Structural Collapse Technician Course	Joplin FD	26.00	S	\$21,100.00	\$21,100.00	\$59,901.83
93113	Bomb Squad Remote Firing Device	City of Springfield FD	25.55	S	\$26,000.00	\$26,000.00	\$33,901.83
93540	SCBA Bottles	Joplin FD	25.45	S	\$11,420.00	\$11,420.00	\$22,481.83
93140	EOD-WASPP	City of Springfield FD	25.27	S	\$3,028.08	\$3,028.08	\$19,453.75
93143	FPX Nano Kit	City of Springfield FD	25.18	S	\$42,720.39	\$42,720.39	(\$23,266.64)
93493	IST Sustainment	SWMOIST	24.73	S	\$27,527.40	\$27,527.40	(\$50,794.04)
93141	Bomb Robot	City of Springfield FD	24.09	S	\$297,063.00	\$297,063.00	(\$347,857.04)
93155	SWAT SCBA	Joplin Police Dept	24.00	S	\$24,000.00	\$24,000.00	(\$371,857.04)
93234	WebEOC	Greene County EMA	22.00	S	\$42,625.00	\$42,625.00	(\$414,482.04)
93235	DMACC	Greene County EMA	21.27	S	\$4,125.00	\$850.00	(\$415,332.04)
92679	Elliott Systems License	Christian County EMA	20.82	S	\$14,420.00	\$14,420.00	(\$429,752.04)
93538	MOSWIN Radio	Ash Grove EMA	20.27	S	\$5,778.65	\$5,778.65	(\$435,530.69)
93567	Elliott System	Newton County EMA	20.27	S	\$4,100.00	\$4,100.00	(\$439,630.69)
93583	ID Card Printer	Greene County EMA	19.09	S	\$3,100.00	\$3,100.00	(\$442,730.69)
93608	Elliott System	Dade County EMA	16.91	S	\$2,156.98	\$2,156.98	(\$444,887.67)

\$789,437.29 \$784,662.29

Today, those RHSOC members that are eligible will vote on the scoring results. Those that are not eligible will have to abstain. As a whole, the RHSOC can discuss the scoring results and make adjustments. The order cannot be changed because the scoring results are final. Michelle Branson explained that this new procedure was put in place due to a Federal audit finding with another section of the Department of Public Safety. As a result, all agencies under DPS, including OHS had to revise their conflict of interest policies. Each region had to have at least two scorers with no conflicts and Region D had eleven. Those scorers were David Brock, Karen Brown, Jeff Hawkins, Jason Henry, Stacy Lamb, Tim Selvey, Ron Smith,

Max Springer, Kavan Stull, Robert Ward and Brent Watkins. It was asked why there wasn't a special meeting as before for asking questions about the projects before they were scored. Ms. Branson said that it was possible, but everyone with a project has to be there for it to be competitive and fair. Considering the late timing this year, that just wasn't possible. A date in advance should be set up for that in future grant cycles. Still, the applications must be scored by what is written just like any other type of grant application.

Review and Decisions on which FY18 Applications to be Funded – Chris Berndt

Chris Berndt stated that they anticipate around \$340,000 in funding and, as is shown, there is over \$784,000 in requests. He asked if anyone would be able to cut items out of their projects that weren't truly needed at this time and can be asked for next year. With much discussion and questioning, the following adjustments were made:

- Linda Barger said that MOCERT1 would take out the tent walls portion of their request.
- Chris Berndt said that Taney County could cut the HSRRS General Sustainment project down to \$15,178. The Ahura can be replaced next year and they will cut their radio request from 12 to four.
- Ben Basham said that they could withdraw the Bomb Robot this year. The current robot still functions properly. It was mentioned that possibly it could be divided between two grant cycles to cut the cost in half. When asked by RHSOC if the FPX Nano Kit was something needed this year, Ben Basham said that it could wait another year. There were other pieces of equipment that were a higher priority.
- Larry Woods said that the generator could be held off for another year. It would be the first thing eligible for purchase with savings.
- RHSOC felt that the WebEOC is a very important asset to the region due to continual usage in the region and agreed that it should be funded even if it was lower in scoring. Jon Ayres said that he was willing to cut \$1,500 from travel due to previous years' savings.
- Larry Woods said that he would withdraw the application for the DMACC at this time. Since the new printer was all that was allowable, it could wait and they will resubmit a proposal next year.
- Joe Moore said that they could cut their request in half and still be functional. They will request the other half next year.
- The RHSOC felt that sustainment of fees and repairs should be a top priority for the Command Post Vehicle Sustainment and some of the upgrades could wait and be covered with savings.
- The RHSOC historically does not fund individual agency radios, only regional systems. They didn't want to change that precedent with so many more regional assets needing to be sustained. They agreed not to fund the Ash Grove MOSWIN radio.

Approval of Allocations of FY18 Homeland Security Grant Funding – Chris Berndt

Julie Stolting moved and Lynn Hollandworth seconded the motion to fund the projects in scoring order with adjustments as shown below and to use any reallocated monies and savings from FY17 and FY18 to fund what was cut in the same order.

ID	Title	Organization	Score	S/N	Budget	Allowable	Adjusted	Estimated \$339,774.62
93233	Comm Support Vehicle Sustainment	Greene County EMA	28.45	S	\$40,030.00	\$38,530.00	\$34,530.00	\$305,244.62
92916	Comm Support Vehicle Sustainment	Jasper County Sheriff	27.64	S	\$13,450.00	\$13,450.00	\$13,450.00	\$291,794.62
93115	Post Vehicle Sustainment	Greene County Sheriff	27.64	S	\$20,814.54	\$20,814.54	\$10,406.27	\$281,388.35
93605	Structural Collapse Rescue Team	Taney County, Western Fire Protection District	27.27	S	\$57,000.00	\$57,000.00	\$57,000.00	\$224,388.35
93077	HSRRS General Sustainment	Taney County, Western Fire Protection District	27.00	S	\$81,178.00	\$81,178.00	\$15,178.00	\$209,210.35
93123	Bomb Suit	City of Springfield FD	26.64	S	\$31,501.00	\$31,501.00	\$31,501.00	\$177,709.35
92588	MO CERT1	Christian County EMA	26.55	S	\$16,299.25	\$16,299.25	\$11,799.25	\$165,910.10
93047	Structural Collapse Technician Course	Joplin FD	26.00	S	\$21,100.00	\$21,100.00	\$21,100.00	\$144,810.10
93113	Bomb Squad Remote Firing Device	City of Springfield FD	25.55	S	\$26,000.00	\$26,000.00	\$26,000.00	\$118,810.10
93540	SCBA Bottles	Joplin FD	25.45	S	\$11,420.00	\$11,420.00	\$11,420.00	\$107,390.10
93140	EOD-WASPP	City of Springfield FD	25.27	S	\$3,028.08	\$3,028.08	\$3,028.08	\$104,362.02
93143	FPX Nano Kit	City of Springfield FD	25.18	S	\$42,720.39	\$42,720.39	\$0.00	\$104,362.02
93493	IST Sustainment	SWMOIST	24.73	S	\$27,527.40	\$27,527.40	\$27,527.40	\$76,834.62
93141	Bomb Robot	City of Springfield FD	24.09	S	\$297,063.00	\$297,063.00	\$0.00	\$76,834.62
93155	SWAT SCBA	Joplin Police Dept	24.00	S	\$24,000.00	\$24,000.00	\$12,000.00	\$64,834.62
93234	WebEOC	Greene County EMA	22.00	S	\$42,625.00	\$42,625.00	\$41,125.00	\$23,709.62
93235	DMACC	Greene County EMA	21.27	S	\$4,125.00	\$850.00	\$0.00	\$23,709.62
92679	Elliott Systems License	Christian County EMA	20.82	S	\$14,420.00	\$14,420.00	\$14,420.00	\$9,289.62
93538	MOSWIN Radio	Ash Grove EMA	20.27	S	\$5,778.65	\$5,778.65	\$0.00	\$9,289.62
93567	Elliott System	Newton County EMA	20.27	S	\$4,100.00	\$4,100.00	\$4,100.00	\$5,189.62
93583	ID Card Printer	Greene County EMA	19.09	S	\$3,100.00	\$3,100.00	\$3,100.00	\$2,089.62
93608	Elliott System	Dade County EMA	16.91	S	\$2,156.98	\$2,156.98	\$2,156.98	(\$67.36)
					\$789,437.29	\$784,662.29	\$339,841.98	

Roll call vote was taken as shown below and motion passed.

<u>RHSOC Member</u>	<u>Vote</u>	<u>RHSOC Member</u>	<u>Vote</u>
Bonnie Witt-Schulte	Yes	Paul Carter	Yes
Joe Moore	Abstain	Tim McCracken	Yes
Lynn Hollandworth	Yes	Lori Sneed	Abstain
Kimberly Scritchfield	Yes	Julie Stolting	Yes
Chris Berndt	Abstain	Steve Verheyen	Yes
Ron Bailey	Abstain	Mark Sconce	Yes
Gregg Sweeten	Abstain	Russ Conroy	Yes
Tim Selvey	Abstain		

Report on the RHSOC Chair Meeting – Chris Berndt

David Hall had not submitted a report on the RHSOC Chair meeting. Chris Berndt said that it would be sent out later.

Homeland Security Grant Program Procurement Updates – Dorothy Wittorff-Sandgren

FY16 and FY17: Financials in handouts. Nothing extra to report.

FY16 Budget Line Item Change Request – Dorothy Wittorff-Sandgren

The Battlefield Fire Protection District is requesting a line item change for the Water Rescue project. Anthony Monnig is the Swift Water Rescue train-the-trainer for the region and needs to be re-certified in order to continue training the Water Rescue teams. He needs to attend an upcoming conference in Maryland put on by Rescue 3. They are requesting that approximately \$1,700 be transferred from the Training line item to Travel. Ron Bailey moved and Julie Stolting seconded the motion to allow the transfer between line items.

Roll call vote was taken as shown below and motion passed unanimously.

RHSOC Member	Vote	RHSOC Member	Vote
Bonnie Witt-Schulte	Yes	Paul Carter	Yes
Joe Moore	Yes	Tim McCracken	Yes
Lynn Hollandworth	Yes	Lori Sneed	Yes
Kimberly Scritchfield	Yes	Julie Stolting	Yes
Chris Berndt	Yes	Mark Sconce	Yes
Ron Bailey	Yes	Russ Conroy	Yes
Gregg Sweeten	Yes		

Committee Representatives Reports

Exercise/Training – Melissa Duckworth

Written report in handouts. Just wanted to remind anyone that if they want to participate with their community in the regional full-scale exercise, it will be on September 18.

State Reports

OHS Update – HSAC & Other Initiatives – Michelle Branson

Inventory updates are due October 1. OHS wants every piece of equipment verified, so if Dorothy Wittorff-Sandgren can't get to your facility, please send her pictures and make sure it's tagged correctly. OHS is coming out to monitor on August 9. There will be various pieces of equipment requested to be viewed and those jurisdictions will be contacted beforehand. Those with vehicles will need to bring their logs to show what they are used for.

Region D did not have this problem as a whole, but many of the applications from various jurisdictions in the state that came to OHS were for tornado or earthquake purposes. She wanted to remind everyone that the grant funding is to go to projects that support target capabilities related to preventing, preparing or protecting against, and responding to acts of terrorism. The equipment can be used for other disasters or events, but the funding requests need to focus on terrorism preparedness.

Ms. Branson also wanted to let everyone know that someone from SEMA is going to contact all jurisdictions in the region to verify equipment and contacts inventoried in their system. This is separate from OHS inventory.

Homeland Security Grants Update- Michelle Branson

Nothing to add for grants update.

Interoperable Communications – Bryan Courtney

Written report in handouts. Mr. Courtney highlighted the trainings coming up including the Public Safety Communications Technician course at the Greene County EOC in Springfield next week. He said there was still one spot open. There will be another course offered in late fall in Jefferson City. They also have been approved for a Communications Unit Leader course that will be offered later this year. Their goal is to get more local expertise to help during events.

There are now 78 Vhf and 38 700 MHz sites on the Missouri Statewide Interoperability Network (MOSWIN) system. He also wanted to emphasize the importance of getting the inventory updated so that they know who has what with the radios and remind the EMDs that the EMS 3 channel is for the emergency management function.

At the last RHSOC Chair of Chairs meeting, they voted to use any unspent funding for push-to-talk app licenses for the region and Missouri I/O calls. It makes the phones act like MOSWIN radios. They felt this was more bang for the buck than the previous policy of purchasing more MOSWIN radios.

Lastly, Mr. Courtney reported that there are now DPS encryptable talk groups on the network. They are working on making it regional, multi-regional or Statewide. Region D will be able to get its own talk group. The policy requirement is AES 256 encryption. The multi-key feature is recommended but not required. They are ready to take applications.

FirstNet – Bob Bloomberg

Written report in handouts. Mr. Bloomberg reported that there are currently approximately 1,300 FirstNet users. There are 20 ruggedized devices in Jefferson City to be used for talk groups. Joanne Lawless is the dedicated person for FirstNet in Springfield. Phil Callahan is the contact for all others. They are hoping to hold a meeting later in the fall for AT&T FirstNet product demonstrations. If anyone has any coverage or other issues with FirstNet, please let them know.

DHSS - Douglas Baker

They are seeing more foreign diseases and are asking responders agencies to make sure their personnel are wearing what is recommended. For those working outside, they can check on the DHSS website regarding prevention and observation for ticks and tick-borne diseases. They have been seeing more tick-borne cases than in the previous years.

Agriculture Update - Merrel Breyer

Written report in handouts. Nothing to add.

DNR Update – Carl Harris

Nothing to report.

Mutual Aid – Kevin Virgin

Only thing to report is that the fire and law plan was still being worked on.

IST – John Elmore

Written report in handouts. Nothing to add.

Disciplinary Group Reports

No disciplinary group reports.

Other Business/Open Discussion

Annual Meeting – Dorothy Wittorff-Sandgren

Dorothy Wittorff-Sandgren noted that the disciplinary primary representatives rotating off the RHSOC Committee in October are Emergency Management, Police, Sheriff, Fire, County Health, County Commissioner, Agriculture and Hospitals. Please plan on finding new alternates before the Annual meeting. Emergency Management and Police have the option of keeping their membership the same because the primaries have only been in place for less than six months.

Next Meeting Date

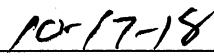
The next meeting is scheduled to be held on October 17, 2018 at 9:00 a.m. Location will be the Mt. Vernon Arts and Recreation Center, Mt. Vernon, Missouri.

Adjourn

Kermit Hargis moved and Russ Conroy seconded the motion to adjourn. Motion carried. Meeting adjourned at 11:30 a.m.



David Hall, Region D RHSOC Chair



Date Approved