



**Region D Homeland Security Oversight Committee  
Annual Meeting Minutes**

**October 17, 2018**

**9:00 A.M.**

**Mt. Vernon Arts & Recreation Center  
822 W. Mt. Vernon Blvd, Mt. Vernon, MO**

**Attendance:**

**RHSOC Members:**

David Hall, Chair  
Chad Eutsler, Police  
Chris Berndt, HSRRS  
David Brock, Public Works  
Paul Carter, Industry/LEPC  
Kavan Stull, Utilities  
Jeff Hawkins, EMS  
J.R. Webb, 911  
Shea Lane, Volunteer Groups

**RHSOC Alternates:**

Melissa Duckworth, Emergency Management  
Joe Moore, Police  
Matt Stoller, Sheriff  
Lynn Hollandworth, Fire  
Jim Furgerson, Fire  
Ron Bailey, Public Works  
Gregg Sweeten, Mayor/City Administrator  
Zim Schwartz, 911  
Lori Sneed, 911  
Linda Barger, Volunteer Groups  
Julie Stoltz, Volunteer Groups  
Jason Henry, Hospitals

**Ex-Officios:**

Denise Russell, SEMA

**Guests/Visitors:**

Michelle Branson, OHS  
Kevin Virgin, OHS  
Merrel Breyer, Dept of Agriculture  
Tom Martin, Stone County OEM  
Tom Simmons, Webster County OEM  
Cheryl Mitchell, Christian County EMA  
Keith Stammer, Jasper County EMA  
Larry Woods, Greene County OEM  
John Rousselot, Hollister EMA  
Janell Westbrook, Greene County Sheriff  
Dean Cary, Greene County Sheriff  
Ted Martin, Branson Fire  
Jeanne Beas, St. Clair County Health  
Jessica Wagner, Barry County Health  
John Elmore, Coxhealth  
Jonathan Ayres, Region D WebEOC

**Staff:**

Dorothy Wittorff-Sandgren, SMOG

**Open Meeting**

***Opening Comments/Pledge of Allegiance***

David Hall opened the meeting at 9:06 a.m., followed by the Pledge of Allegiance.

***Roll Call/Introductions***

Roll call was taken and self-introductions were made.

***Approval of Consent Agenda***

Dorothy Wittorff-Sandgren pointed out that the DNR Update was on the agenda twice and #8 needed to be removed, moving everything after up. Shea Lane moved and Lynn Hollandworth seconded the motion to approve the consent agenda with the amendment. Motion carried unanimously.

**Break**

ELECTION OF PRIMARY DISCIPLINE REPRESENTATIVE OR ALTERNATE REPRESENTATIVE(S) FOR RHSOC

**General Session**

***RHSOC Membership Changes and Introduction of New Members***

David Hall asked disciplines groups that rolled out to introduce the new primaries and alternates. The new discipline primary members are:

Discipline	Primary
Emergency Management	Bonnie Witt-Schulte
Police	Chad Eutsler
Sheriff	Matt Stoller
Fire	Lynn Hollandworth
County Health	Jeanne Beas
County Commission	Tim Selvey
Agriculture	David Cope
Hospitals	Jason Henry

***OHS Update - HSAC & Other Initiatives – Michelle Branson***

Michelle Branson reported that Kylie Dickneite is the new OHS Coordinator. Sandra Karsten is the new Director of Public Safety and Ron Walker is the new SEMA Director.

***Homeland Security Grant Updates – Michelle Branson***

Michelle Branson reported that FY16 is closed out except for the extension for the Water Rescue projects. FY17 is ongoing. The applications for FY18 haven't been checked for corrections yet. The goal is to have them done shortly and awarded, but there is no set timetable at this time.

***Interoperable Communications – Bob Bloomberg***

Not present. Written report in handouts. David Hall added that the Tactical Interoperability Communications Plans (TICPs) have to be updated by July of 2019. He suggested that a working group be set up for our region. Jonathan Ayres said that he was on the past committee that worked on it and would work on it again. J.R. Webb, Matt Stoller, Robert Dickson, Gregg Sweeten and Danny Rylott will work with Mr. Ayres.

***DHSS Update – Douglas Baker***

Not present. Flu season is here.

***DNR Update – Wendell Hall***

Not present. No Report.

***Agriculture Update – Merrel Breyer***

Written report in handouts. Mr. Breyer pointed out that he will be attending the Food and Agriculture Sector meeting in Washington D.C. next month and that as long as it is considered critical infrastructure, he will continue to advocate for more funding to go towards it. He reported that they are looking at the African Swine Fever and how it might come here in feed additives. They are hoping to have an exercise next Spring to address this. This will help push along the Secure Pork plan which has stalled.

***Mutual Aid/IST – Matt Luetkemeyer, Kevin Virgin***

Matt Luetkemeyer was not present. Kevin Virgin reported that the Missouri Systems Concept of Operational Planning for Emergencies (MoSCOPE) and Fire Mutual Aid planning are back with the

Division of Fire Safety. The Fire side is close to being done but the Law Enforcement side is not. With all the new Directors, he doesn't know what will happen.

He is now involved with the Threat and Hazard Identification and Risk Assessment (THIRA) and had an update. Local jurisdictions will no longer be required to submit their own THIRA. There is a document called the Whole Community worksheet (see on FEMA website) and they are trying to determine what will be required locally. At this time, the State and the Urban Area Security Initiative (UASI) of St. Louis will still be required to submit an updated Stakeholder Preparedness Review (SPR) and THIRA. For the THIRA requirement with Emergency Management Performance Grants (EMPG), the SEMA verbiage will change to match the OHS verbiage with the local requirements. It is a work in process.

***IST – Scott Moore***

Not present. Written report in handouts.

***Report on the RHSOC Chair Meeting – David Hall***

David Hall reported that the Chairs met on September 5. Updates were given by the State agencies. As previously mentioned, the need for the update to the TICP plan was discussed. They had also talked about the three-year THIRA schedule at the time, which has since changed.

After OHS received the Notice of Funding from the Feds for this year's funding, the requirement that a Cybersecurity Investment Justification be included was passed down. OHS put in \$125,000 towards that requirement. Word has it that Cybersecurity is going to be a bigger component of the Homeland Security funding coming out to the states. The RHSOC Chairs had to vote on how much of the local share would go towards the \$125,000. Based on the formula used by OHS, it was determined that \$75,500 would come off the top of RHSOC funding towards Cybersecurity this year. In the future, it may be more, which will lower the amount that goes to the regions. However, the Cybersecurity project must benefit the locals since it is coming out of their money. As a result, the funds will pay for a Cybersecurity Analyst position at the Missouri Information Analysis Center (MIAC) designated to work with the local disciplines.

To help offset that for this year were savings in training funds. Due to changes in leadership at SEMA, classes have not been held, resulting in about \$200,000 that has not been spent. The RHSOC Chairs decided not to fund training this year, which then increased what is going to the regions. They also voted to take back \$75,000 from previous funds, pending legal opinion from the State's General Council. The RHSOC Chairs also recommended to the Homeland Security Advisory Council (HSAC) that travel mileage be raised from a minimum of 50 to 75 miles and no reimbursement for meals to help lower training expenses and increase the number of classes held.

The funding formula will remain the same for the regional funding this year.

***Homeland Security Grant Program Procurement Updates – Dorothy Wittorff-Sandgren***

Financials in handouts.

FY16: A little over \$22,000 remaining. Have been given verbal permission by Joni McCarter at OHS to spend the remaining savings on the respirators for Taney County Hazmat Sustainment.

FY17: Is moving along with almost \$175,000 spent.

FY18: List of the projects and amounts that will be funded are in the handouts.

While attending the recent FY18 Compliance Workshop, Ms. Sandgren learned that equipment dispositions have not been handled correctly. They need to go through RHSOC approval the same as transfers. Some items that are past their life-expectancy can possibly still be used for training. This allows those present to be aware of these items and make a request for them. Several items purchased before the RHSOC program have already been removed from inventory.

### ***State Committee Representatives Reports***

#### ***Exercise/Training – Melissa Duckworth***

Written report in handouts. Ms. Duckworth added that SEMA would like to know what exercises are being planned for the next five years. She said that wasn't possible so they are looking at a couple of years out. This is a discussion that the regional exercise and planning team needs to have regarding how it plans exercises. SEMA is looking at adding all local and regional exercises on its training website.

### ***Disciplinary Group Reports***

***Volunteer Groups*** – Shea Lane reported that the State is rebuilding a framework for recovery planning. It is in the final stages and on November 27 they are rolling out the final plan for a 30-day review period. The State is also looking to reboot all Emergency Human Services trainings and is looking at trainers. Missouri was awarded the 2021 National Volunteer Conference to be held in St. Louis. Volunteers will be needed to help with the conference. Lastly, Missouri was awarded a large sum of money through the Department of Economic Development for disaster recovery and helping those vulnerable populations with unmet needs. Five zip codes were specifically targeted including the Branson and Neosho areas in Region D.

Linda Barger added that MOCERT1 has been staying busy with seven deployments for search and rescue this year. They have also been called out to assist with parking for funerals for law enforcement so officers can attend those funerals. And Missouri is hosting the National CERT Conference in 2020. Bids for the location have gone out.

***County Health*** – Jeanne Beas announced that the West Division for the Southwest Coalition is having a four-day Ebola exercise that started yesterday. The Administrators meeting for Public Health is October 24 and the Southwest Leadership meeting is October 25.

***911*** – JR Webb stated that 911 was successful in passing a funding bill through legislature. It is a two-part bill. One part will allow counties up to a \$1 charge for any device that can contact 911. The second part is a charge on prepaid wireless State-wide. They are working it out with the Department of Revenue on how it will be collected and distributed.

***Public Works*** – Ron Bailey reminded everyone of the Transportation Infrastructure Proposition.

### ***Other Business/Open Discussion***

Dorothy Wittorff-Sandgren brought up the idea of meeting every other meeting in Springfield and Mt. Vernon. The RHSOC preferred to just meet at one location in Mt. Vernon.

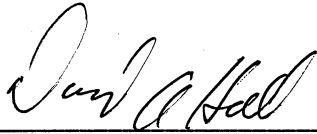
Jeanne Beas also reminded the RHSOC members to try and get necessary information down to their discipline peers.

**Next Meeting Date**

The next quarterly meeting is scheduled to be held on January 16, 2018 at 9:00 a.m. Location will be the MU Southwest Research Center in Mt. Vernon.

**Adjourn**

Jeanne Beas moved and Matt Stoller seconded the motion to adjourn. Motion carried. Meeting adjourned at 10:25 a.m.



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David Hall, Region D RHSOC Chair

1-16-19

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Date Approved