



SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS
Executive Committee Meeting Minutes
Tuesday, May 11, 2021
3:00 p.m.
Zoom Call

ATTENDEES: Chris Coulter, Cindy Stephens, Dennis Pyle, Allen Kunkel, Todd Wiesehan, Duane Lavery, Steve Childers, Mark Maples, Jason Ray, and Jane Hood

Open Meeting – Chris Coulter

1. Approval of May 11, 2021 Agenda

Motion made by Dennis Pyle and seconded by Cindy Stephens to approve the May 11, 2021 Agenda. Motion carried.

2. Approval of April 13, 2021 Minutes

Motion made by Todd Wiesehan and seconded by Allen Kunkel to approve the April 13, 2021 Minutes. Motion carried.

3. Approve FY21 3rd Quarter Financials – Jason Ray

Jason reviewed the FY 3rd Quarter Financials that were emailed to the committee.

The end of the 3rd quarter shows our fund balance of \$142,975.11.

Motion made by Cindy Stephens and seconded by Allen Kunkel to approve the FY21 3rd Quarter Financials. Motion carried.

4. Approve EDA RLF Agreement with MSU – Jason Ray

The EDA RLF agreement with MSU was emailed out prior to the committee meeting. The Revolving Loan Fund was officially awarded by EDA but to get the program started we put \$35,000 in the grant request for administrative services. After we start making loans the interest payments will fund the administrative side of the program. This is an agreement with MSU for reimbursable expenses up to \$35,000 for a term of 3 years. Will need to be renegotiated in 3 years.

Motion made by Duane Lavery and seconded by Cindy Stephens to approve the EDA RLF Agreement with MSU. Motion carried.

5. Approve FY21-24 EDA Partnership Planning Agreement – Jason Ray

This EDA Partnership Planning Agreement with MSU is for FY21-24 for up to \$205,000 for administrative services including personnel, copy and phone charges.

Motion made by Cindy Stephens and seconded by Duane Lavery to approve the FY21-24 EDA Partnership Planning Agreement with MSU. Motion carried.

6. Approve Transfer from EDA CARES Act Account - \$19,389.89 – Jason Ray

Jason reviewed the quarterly expenses for the CARES Act Grant. This will move funds from the EDA CARES Act into the SMCOG general Great Southern checking account. This has been approved by EDA.

Motion made by Dennis Pyle and seconded by Cindy Stephens to transfer \$19,389.89 from the EDA CARES Act Account into the SMCOG Great Southern checking account. Motion carried.

7. Approve SMCOG/MSU MOA Extension - Jason Ray

This extends the current MOA between SMCOG and MSU for two years, ending 6/30/23.

Motion made by Cindy Stephens and seconded Mark Maples to approve the extension of the SMCOG/MSU MOA ending 6/30/23. Motion carried.

8. Approve RFP for Audit Services -Jason Ray

Jason and Dorothy worked on this RFP for Audit Services using other RPC examples. The audit would be for 2019, 2020 and 2021.

Motion made by Todd Wiesehan and seconded by Allen Kunkel to approve the RFP for Audit Services for 2019-2021. Motion carried.

9. Discussion to Authorize Executive Director to Sign Contracts on behalf of SMCOG –

Jason Ray

We do not have a policy that guides the Chair or the Board or the Executive Director to sign contracts on behalf of SMCOG nor a funding threshold. Discussion held. Cindy suggested we wait until after the audit is completed and get their recommendation. All agreed.

10. Draft FY22 Operating Budget Discussion – Jason Ray

Jason reviewed the draft FY22 Operating Budget that was emailed out.

Allen asked if it would be possible to come up with a balanced budget instead of a negative budget. Jason explained that the CARES Act funds must be spent or we will lose them. This budget is a challenge due to CARES Act fund, carry-over funds, and not knowing what new projects will bring. Discussion held. Committee felt that as long as the budget can be explained then it would be acceptable. Jason will update the numbers through April when those numbers come in. It will be voted on at the June Board Meeting.

11. Program/Project Updates– Jason Ray

Republic just adopted the comp plan we did for them. Battlefield is about to approve their plan. Negotiating with Branson West and Lockwood for Comp plans. Talking to Marshfield about transportation plan. Aishwarya is meeting with the counites on their transportation prioritizations. Statewide RPC funding was increased this year from \$300,000 to \$400,000. The Branson Wastewater Treatment flood wall has a \$3 million shortfall now since it has been determined that the wall needs to be deeper. We continue to work on the environmental review and search for additional funding. Working with Elevate Branson to use CDBG funds for infrastructure for their affordable housing development. Working with Springfield on an EDA project. Cost of living data collection for the Springfield Chamber was completed.

Looking at having our June meeting in person. The May Board meeting will be by zoom. Jane is working with the nominating committee.

12. Other Business – Chris Coulter

This is Dennis Pyle's last meeting. He is retiring the end of June.

13. Adjourn

Motion made by Steve Childers and seconded by Duane Lavery to adjourn. Motion carried.