



SOUTHWEST MISSOURI COUNCIL OF GOVERNMENTS
Executive Committee Meeting Minutes
Tuesday, September 14, 2021
3:00 p.m.
Alumni Center, 2nd Floor Conference Room
300 S. Jefferson Ave., Springfield, MO.

ATTENDEES: Chris Coulter, Cindy Stephens, Allen Kunkel, Todd Wiesehan, Duane Lavery, Jason Ray, and Jane Hood

Open Meeting – Chris Coulter

1. Approval of September 14, 2021 Agenda

Motion made by Cindy Stephens and seconded by Duane Lavery to approve the September 14, 2021 Agenda. Motion carried.

2. Approval of July 13, 2021 Minutes

Motion made by Duane Lavery and seconded by Allen Kunkel to approve the July 13, 2021 Minutes. Motion carried.

3. Financial Discussions – Jason Ray

All contracts will now come directly to SMCOG as the legal entity instead of going through MSU first. Legal council had agreed that everything would fall back to our master agreement (MOA). Financial Services came back and said it is not specific enough. Jason suggested doing a service agreement for each project which seems to work for Financial Services. That would mean bringing each one before the Executive Committee for approval.

Updates and discussions on other issues:

- a. Procurement and contracting policies, Jason has gotten copies of other peer organizations policies and will share some draft policies with the Executive Board.
- b. Jason has met another auditor who has done work for Meramec RPC and is to submit a proposal. We will then have two proposals for the committee to review and select.
- c. Regarding Homeland Security Program, (RHSOC), we submitted application for next year before MSU legal council required the changes so we hope to have another year before we have to deal with that program.
- d. Savings or rainy day funds. Other RPC's have a "rainy day fund" that is budgeted. In fact Ozark Foothills have over \$2 million which includes a half million at CFO. (They are in the Delta Regional Authority.)

e. Dues rates – Our rates are the lowest in the State. We currently bring in \$48,000 in local government dues and should probably be over \$100,000. The higher tier has the biggest discrepancy.(copies of dues structure handed out)

Discussion held and all agreed that it needs to be addressed, particularly with all the services and assistance we now offer our members.

f. Last meeting you approved moving forward with a new accounting software, Grant Management Systems (GMS). Dorothy (fiscal officer) suggested we might want to consider hiring an accounting firm to be on retainer as we go more out on our own in order to periodically check on how we are doing. Therefore, we are holding off on GMS as of right now and checking into accounting firms and what they would quote us.

4. EDA Transfers – Jason Ray

Requesting we transfer from EDA Cares Act account, \$34, 699.92 over to SMCOG General Fund to cover a check to MSU to reimburse for salary fringe and a transfer from EDA Partnership Planning account to SMCOG General Fund of \$35, 593.66.

Motion made by Duane Lavery and seconded by Cindy Stephens to approve transfer of \$34,699.92 from EDA Cares Act Grant account to SMCOG General Fund. Motion carried.

Motion made by Allen Kunkel and seconded by Cindy Stephens to approve transfer of \$35,593.66 from EDA Partnership Planning account to SMCOG General Fund. Motion carried.

5. MoDOT Safety Funds Contract– Jason Ray

We applied for and were awarded a MoDOT Safety Grant for \$8500 to purchase a speed trailer. This is a vote to approve the contract with MoDOT

Motion made by Duane Lavery and seconded by Todd Wiesehan to approve contract with MoDOT for the speed trailer. Motion carried.

6. OA Grant Application – Jason Ray

We have to apply to receive the annual Missouri Office of Administration grant funds that is approved by the general assembly. The amount this year is \$17,802.35 and we have to match that with \$17,802.35.

Motion made by Cindy Stephens and seconded by Allen Kunkel to approve the match of \$17,802.35 for Missouri Office of Administration grant. Motion carried.

7. SMCOG Regional Leadership Award Nominations - Jason Ray

Jason is recommending that the SMCOG Regional Leadership Award this year be giving to Dana Louderbaugh who is retiring this year from the city of Fair Grove after many years on SMCOG Board including on the Executive Committee. This award will be given at our Annual Meeting in October.

Motion made by Cindy Stephens and seconded by Allen Kunkel to award Dana Louderbaugh with the SMCOG Regional Leadership Award this year. Motion carried.

Suggestion was made to set up a committee in determining future award recipients.

8. Program/Project Updates -Jason Ray

-Branson flood proofing wall. Shortage in funding now. Going to DED to see if they can cover it.

-Elevate Branson – CDBG funding

- Webster County – Highway 60 & A interchange
- LMI surveys – Marshfield & Buffalo
- Crane- demolition grant
- Rockaway Beach – Replacing some roads
- Fair Play – USDA application
- Dallas County – funds for health department
- Submitted 4 proposals for DNR 604b program.
- Submitted Land Water Conservation application for Billings
- Seymour to expand police station
- Highlandville to address dangerous buildings
- Marshfield fire station
- Comp Plans – Battlefield, Christian County, Aurora, Branson West(sub contract)
- Lockwood – Strategic plan
- Greene County – 60 corridor land use plan
- Clever – Comp plan update
- Springfield – EDA application for Underground area
- EDA Long Term Recovery meetings
- EDA RLF – meeting with attorney
- EDA – potential travel & tourism potential projects

9. Other Business - Jason Ray

None.

13. Adjourn

Motion made by Duane Lavery and seconded by Todd Wiesehan to adjourn. Motion carried.